

**TANTRANSCO**  
**Accounts Branch**

144, Anna Salai,  
Chennai

**Circular Memo No. CFC/TR/FC/DFC/AAO/P/TR/F.Tender/D.No. 345/2024,**  
**dt.24.9.24**

Sub: TANTRANSCO – Delegation of Tender Powers - Floating of tenders by the concerned authorities as per the delegation of tender powers – Funding tie-up to be ensured, for all the works - Tenders for fresh work to be floated within two years from the date of according administrative approval – Reiterated – Instructions Issued - Reg.

Ref:

1. (Per.)TANGEDCO Proceedings (FB) No.71, Technical Branch) dt.29.6.11.
2. (Per.) FB TANGEDCO Proceedings No.1,(Secretariat Branch) dt. 6.1.21.
3. Minutes of the 389<sup>th</sup> BLTC meeting held on 8.12.2022.
4. U.O.Note No.MD/EA/SRPS/D.06/2023, dt.29.3.23.
5. (Per.)FB TANTRANSCO (Accounts Branch) Proceedings No.10 dated 21.8.2024.
6. Chairman Note Approval dated 18.9.24.

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Various instructions with regard to the administrative approval, funding tie-up and the processing of tenders have been issued from time to time.

However, it is reiterated, that the following instructions are strictly adhered to, during the processing of tenders.

**I) ADMINISTRATIVE APPROVAL:**

- a) The delegation of powers of sanction to various officers were mentioned in the TNEB Volume-II, and certain changes to the above delegation of powers to sanction was communicated vide (Per.) TANGEDCO Proceedings (FB) No.71, Technical Branch) dt.29.6.11.
- b) The revision to certain items in the above B.P. No.71, were communicated vide (Per.) FB TANGEDCO Proceedings No.1, (Secretariat Branch) dt. 6.1.21, to all the Directors/TANGEDCO/TANTRANSCO and All Chief Engineers/Superintending Engineers.
- c) As per the above, B.P. No.1, "Administrative approval for which Notice Inviting Tender is not issued within 2 years from the date of approval shall be deemed to be void".
- d) Generally, the works involved in the administrative approval is split into various multiple works and multiple tenders are awarded. In a single

administrative approval, tenders are floated and contracts/agreements are awarded for certain portion of work within the period of two years, and tenders are awarded for the balance portion of works, after two years from the date of according administrative approval.

- e) When the tenders are floated after two years from the date of according administrative approval, the estimates are expected to undergo a change over the time period. There tend to be increase in the price index, escalation in prices of the materials/ equipments and the other components involved in the supply of materials and execution of works.
- f) Hence, the revised administrative approval is essential wherein the estimates have to be prepared taking into consideration, the cost data rates of the concerned current year and the market prices prevailing at that time, to reflect the correct value of works.
- g) Hence, revised administrative approval shall be obtained for works or portion of the works where two years have elapsed since the original administrative approval and tender has not been floated for the said works or portion of the works. The administrative approvals more than 2 years old should not be used for taking up fresh works and the revised administrative approval shall be obtained before floating the tender for such works or such portion of the works under the Administrative sanction which have not yet been tendered.

## II) **FUNDING TIE-UP:**

- i. The funding tie-up is essential for taking up any work. In the minutes of the 389<sup>th</sup> BLTC meeting held on 8.12.2022, the BLTC has directed that the tender proposals shall be evolved only after finalising the financial tie-up and then placed before the BLTC for its approval.
- ii. The processing of tenders involves certain time period, say, for a period of 90-180 days. It is seen in the transformer enhancement proposals, that, sometimes the transformer is available through repair or release from another substation, but work is not taken up from want of fund tie-up for work portion.

In view of the above, it is instructed that:

- (a) With respect to the works pertaining to new substations and enhancement of auto transformers, where the proposals are already sanctioned by the competent authority, tender may be floated, but the contract should not be awarded without fund tie-up.
- (b) With respect to the works pertaining to power transformer enhancement proposals, if transformer is already available for allocation,

prior fund tie-up requirement is relaxed and works may be taken up after sanction from the competent authority.

**III) PROCESSING OF TENDERS:**

1. The delegation of tender powers to the various officials of TANTRANSCO was communicated vide (Per.)FB TANTRANSCO (Accounts Branch) Proceedings No.10 dated 21.8.2024. The same may be adhered to.
2. As per the U.O.Note No.MD/EA/SRPS/D.06/2023, dt.29.03.2023, the tenders may be floated and PO issued with prior approval of Managing Director/ TANTRANSCO. As this provision leads to much delay, the same is dispensed with.
3. The tenders may be processed by the concerned tender inviting authorities, after ensuring the valid administrative approval as on the date of floating the tender.

The above instructions shall be followed scrupulously without any deviation, during the processing of tenders.

(By the order of the Chairman/TANTRANSCO)

  
**Director Finance,  
TANTRANSCO.**

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To  
All the Tender Inviting Authorities of TANTRANSCO.  
(All the Chief Engineers, Superintending Engineers and Executive Engineers)

Copy to  
Executive Assistant to Managing Director/TANTRANSCO  
Executive Assistant to JMD  
Executive Assistant to Director Finance, Director Transmission Projects and  
Director/Operation  
The Chief Financial Controller/TANTRANSCO, the Chief Financial Controller/IND-AS  
All the Financial Controllers/TANTRANSCO  
All the Deputy Financial Controllers/TANTRANSCO.